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An innovative leader, I seek leadership challenges in the school business consulting arena that will enable student academic excellence and central office efficiency. A career forged in public service drives me to pursue new opportunities to strengthen and broaden my professional career. Always a team player, I strive to create strong collaborative relationships with staff, fellow administrators, and business colleagues.

EDUCATION

- 1970 Dartmouth College, BA Psychology
- 1978 US Naval Postgraduate School, Aviation Safety
- 1980 Golden Gate University, MBA Financial Management
- 1996 Rensselaer Polytechnic Institute, MS Computer Science

EXPERIENCE

2005 to Present – Consultant and Interim School Business Administrator

- **Weston CT Public Schools** – Utility analysis, MUNIS account creation and budget set-up, teacher contract salary analysis, long-range budget forecast
- **East Haddam CT Public Schools** – Central Office organization and staffing study
- **Lincoln RI Public Schools** – District administrative reorganization and financial systems review
- **Wethersfield CT Public Schools**
 - July 2005 - May 2006 – Interim Director of Business Services
 - Present: School construction project closeout, Mentoring
- **Winchester CT Public Schools** – April 2006 - Present – Interim Business Manager
- **Regional School District #4** – January - June 2007 – Interim Business Manager
- **Regional School District #17** – May-June 2008 – School construction project analysis/audit
- **West Haven CT Public Schools** – July 2007 – July 2008 – Interim Business Manager
- **Orange CT Public Schools** – June 2008 – Present – Interim Business Manager

1992 to 2005 Business/Facilities Manager, Canton Public Schools

- Administer and perform all school business functions – accounting, budget development and execution, transportation, food service, facilities, contracting, personnel, labor negotiations, and technology. As the senior district administrator during the period of numerous Superintendent turnovers, I provided invaluable guidance and assistance to both the new and interim Superintendents as well as assuming additional responsibilities.
- Designed and organized a budget document which provided a broad context for the educational programs in the Town of Canton. The document closely followed the ASBO Meritorious Budget Award guidelines.
- Developed a **five-year budget projection model** which was used in concert with a 10-year model proposed for the Town government.
- Served as Director of Technology through 2001. Wrote the district technology plan and grant application - **awarded \$248,000** for infrastructure wiring/network. Designed the district's Wide Area Network. Coordinated all district level technology procurement and infrastructure support.

Instituted a district level technology roundtable. Designed and implemented the district's website and collaborative intranet environment. Continue to provide guidance on technology.

- Manage the Town of Canton **medical self-insurance program**. Created funding mechanism and claims cost tracking tool, which has ensured adequate funding and low renewal rates.
- Shepherded school renovation/addition, school closing, and school alteration projects. Currently monitoring three **school construction projects**, which passed referendum in December 2002.

1990 to 1992 Travelers Insurance, Information Systems

- Demonstrated the capacity to rapidly adapt to changing business conditions while consistently providing top quality software maintenance and development to meet emerging business requirements.
- Spearheaded an effort to increase efficiency and significantly reduce the cost of computer data storage. Developed a monitoring and reporting system and provided tools for programmers and business personnel to monitor and reduce costs. Achieved a **10-15% reduction** system-wide.

1970 to 1990 United States Navy, Naval Aviator, Lt. Commander

- Aviation Technical Advisor on the staff of the Royal Navy Flight Safety Center, Yeovilton, England. Authored and edited numerous articles for the Royal Navy's quarterly flight safety magazine, Cockpit, regarding aviation safety matters. Made high impact presentations to a wide variety of audiences throughout the United Kingdom on aviation safety and accident prevention practices.
- Budget Officer responsible for a **\$2 billion operating budget** to the Commander, Naval Air Force, US Atlantic Fleet. Oversight of 15 financial managers with responsibilities for 20 Navy/Marine Air Stations, 7 aircraft carriers and over 150 Navy/Marine aircraft squadrons. Achieved a high level of success in forecasting, justifying and obtaining funds by personal attention and contact with funds managers at all levels of the Department of the Navy, including Congressional staff, GAO auditors and other public officials.

PROFESSIONAL/CIVIC ASSOCIATIONS

CT Association of School Business Officials: President 1998-99, Board of Directors – 4 terms

Association of School Business Officials International, ASBO Meritorious Budget Award Reviewer

Canton Lions Club, Past-President, Board of Directors

Canton Sam Collins Day, Steering Committee, since 1994

Canton Chamber of Commerce – Director, Board of Directors

Farmington Valley Trails Council – Member, Board of Directors

REFERENCES

Sharon Bruce, Executive Director, Connecticut Association of School Business Officials (CASBO)

Blaise Salerno, Superintendent, Winchester Public Schools

Kim Caron, Superintendent, Regional School District #4

Neil Cavallaro, Superintendent, West Haven Public Schools

PUBLIC SPEAKING AND PROFESSIONAL DEVELOPMENT

Budget Forecasting: ASBO International 2004, Cincinnati OH, October 2005
Massachusetts ASBO, Milford MA, January 2005
New England ASBO, Sturbridge, MA, July 2006