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I offer my services and experience to help your district through the difficult transition between one business manager and another, provide mentoring for new staff members, and assist with filing of state reports and school construction documents.

I firmly believe that School Business Administrators are enablers of academic excellence. For over twelve years, I was a key member of the Administrative Team in the Canton CT Public Schools. I participated in nearly all education decisions made in the district not only in the traditional role of budgeting, and resource allocation but as an administrative peer. As an interim School Business Administrator, I have done as I have always done in the past, which is to learn as much as I can about the educational process and curriculum goals of the district. An in depth knowledge of the academic challenges of our students makes possible wise and timely business as well as educational decisions especially in the climate of No Child Left Behind.

Maintaining excellent working relations with the Town staff and community leaders has been the hallmark of my career in school business administration, which I continue to provide to my client districts. The insight and respect I have gained has greatly enhanced my ability to make decisions and recommendations that best promote the school district's goals while also responding to the best interests of the community at large. Knowledge of the community history and culture has been a key to my success.

The process typically begins with an exploratory visit to your district to meet with the Superintendent, key central office staff and the educational leadership. In seeking to assist the administrative team, it is important to me that I quickly fit in and rapidly become an effective leader, colleague and mentor. A smooth transition in the business office greatly facilitates the ability of the district to meet the many educational and fiscal challenges ahead.

I look forward to the opportunity to meet and further discuss my skills, abilities and experience.

Sincerely,



Wm. Garrett Miller, Jr.